

Bright Exchange core group meeting 17th November 2017

Present: Deborah (Co-ordinator) and Maggie (Administration)

Apologies: Suzi (Treasurer) and Pat.

Administration Report

Mary Fee raised a query about the comment at the last meeting about the website 'not being interactive'. To clarify: this referred to not having a discussion board. Training session last week covered information pages, minutes and agenda and transactions. Next one planned for early January. Maggie will check guidelines to check procedures.

Treasurer's Report

BACS forms for Suzi and Maggie now in place. Maggie's expenses have been paid. Deborah to claim her expenses. All further payments due to be drawn from Bright Exchange's new East Sussex Credit Union account rather than from Deborah's private funds.

Meeting adjourned as no decisions to be taken as meeting not quorate.