

Core Group Meeting 10 June 2018

Present: Deborah Knowles (Membership Secretary),
Maggie Chamberlain (Administrator), Suzi Conway (Treasurer)

Venue: Café Italia

Minutes of last meeting on 13 May 2018 were approved.

Matters arising;

Old cheques from cheque amnesty have not been input.

MC to check website application fee changed to 10 and 6

TRAINING

Not done due to venue

1. REPORTS

• Membership

Four new applications received. No one attended the last joining evening

One Letslink query still outstanding - Deborah/Suzi

• Administrator

Some website issues still not been resolved and issues with group email communication and responses. Website certificate is basic, if we want extra security it would cost more. Make list of issues.

Front page of website needs to be updated as looks out of date.

Any member communication such as general socials can be updated on the front page regularly. Prospective members can view this page and see what is going on.

GDPR – Privacy statement done but has not been added to website yet. We have complied with what we need to do.

Still some members not logged on but they will remain for now. Several contacts have been made.

MC asked for this extra work on renewals, GDPR, membership policy to be paid in brights. MC to email DK

- **Treasurer**

No report

2. PLANNING

AGM planning in hand – Deborah making enquiries about a room in Portland Road.

Agreed priorities are promotion of the Bright Exchange to increase members, AGM planning and website.

General discussion around the website and website hosting (contract expires in September).

Website - Action Suzi

Promotion

Suzi not present re. promotion/logo/advert

Ideas;

Advertising on our personal FB pages (not the large community FB pages as we do not have resources to deal with large numbers of enquiries), local community newspapers (some do free if voluntary/community group), Community Base list, community centres/libraries posters and small leaflets. We cannot afford a lot of printing costs.

Any Other Business

Agreed Café Italia is a good meeting venue as alternative to Deborah's

NEXT MEETING:

Sunday 12 July 11.00 AM